YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	INDAPUR TALUKA SHIKSHAN PRASARAK MANDAL'S ARTS, SCIENCE AND COMMERCE COLLEGE
• Name of the Head of the institution	Sanjay Dnyaneshwar Chakane
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02111-223102
• Mobile no	9890171857
• Registered e-mail	ascicollege@gmail.com
• Alternate e-mail	schakane@gmail.com
• Address	Off National Highway No. 65, Opposite to Indapur Municipality, Indapur, Taluka Indapur, Dist. Pune.
• City/Town	Indapur
• State/UT	Maharashtra
• Pin Code	413106
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Savitribai Phule Pune University, Pune**
• Name of the IQAC Coordinator	**Mr. Shinde Sandip Babasaheb**
• Phone No.	**02111223102**
• Alternate phone No.	
• Mobile	**9404734868**
• IQAC e-mail address	**icollegeiqac@gmail.com**
• Alternate Email address	**sandip22683@yahoo.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

4.Whether Academic Calendar prepared during the year? — **Yes**

• if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**67**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**B**	**2.69**	**2013**	**25/10/2013**	**24/10/2018**
Cycle 3	**B++**	**2.86**	**2019**	**04/03/2019**	**03/03/2024**

6.Date of Establishment of IQAC — **23/08/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	No File Uploaded	
9.No. of IQAC meetings held during the year	6
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Nil
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

13.Whether the AQAR was placed before statutory body?	Nil
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	31/07/2023

15.Multidisciplinary / interdisciplinary

As college implemented CBCS courses as per syllabus prescribe by Savitribai Phule Pune University Pune students expose to elective courses in Science, Commerce, Humanities and Social Sciences Student have option to above the Elective courses from science, commerce, Arts, Humanities and Social Science in B. Voc courses students have flexible curriculum 3-year degree courses. All these B. Voc Multidimensional Courses Compliment and Supplement each other. The College enables Students to Participate in cultural programmer, and other extra co- Curricular activities. Apart from Regular Main stream courses students have Opportunity to complete certificate courses like GIS Mapping, Spoken English, Soft Skill, MODI Lipi, Urdu lipi for their current enhancement. The institution is engaged in creating awareness among the students regarding various challenging and pressing issues of society which are addressed through community service Programmer, NCC & NSS wings of the College in collaboration with University and Higher Authorities.

A credit course on Election and Democracy is assigned to all the first year students. The environmental awareness course is assigned to all second year students. In this way multidisciplinary and interdisciplinary approach is followed.

16.Academic bank of credits (ABC):

The parent university, Savitribai Phule Pune University, Pune has introduced Choice Based Credit System (CBCS) and Academic Bank of Credit for all the students. Arts, Science and Commerce College, Indapur is affiliated to Savitraibai Phule Pune University, Pune. The college plans to create Academic Bank of Credit Number in order to meet the requirements of the university. The information about the Academic Credit Bank is given to the students.

Examination Department of Savitribai Phule Pune University implemented Academic Bank of Credits (ABC) account number to each student. Our college implemented and every student created their own ABC account from dig locker. For the purpose college arranged workshops for student to create ABC account number in dig locker. Overall effect of this every students created ABC account number and this ABC account number is used to fill up the examination form of every semester. 80% student created ABC account number and used it to fill up examination form. Every student understand what is the

ABC account number and its use in National education policy (NEP) 2020.

Every student earned credits and earned credits goes to his/ her ABC account number. As per the guidelines available from the Academic year. ABC will be made mandatory while seeking admission.

17.Skill development:

Arts, Science and Commerce College, Indapur has always believed in empowering its student with the required skills for them to be placed in the Competitive world. In collaboration with Student Welfare Departments of Savitribai Phule Pune University. Pune, our college runs the Karmveer Bhaurao Patil Earn and Learn Scheme to develop their skill and earn some funding from University and College. The college started 5 B. Voc courses in accordance with the requirements of Industries so that students are imparted capacity building skills. The college often Soft Skill Development Programmer, MODI lipi, Urdu lipi, Spoken English Courses for students to develop their skills. The College has open notice board to showcase their art and fine arts. The college was arranging field visits, industrial visits, educational tours etc. for students to develop their skills. College fully realize its corporate social responsibility towards the society. Every year the college organized free of cost training for requirement in Police, SRPF and Army. Internships and project works have been adapted to some courses to enhance their research ability and industry associated skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Arts, Science & Commerce College, Indapur offers a wide range of undergraduate and post graduate courses, some of which have traditional programmers and other which have dynamically response to the rapid changes in modern area. Every year regular teaching is done and events are organized to Promote English as well regional languages amongst students which is compulsory for them. Seminar, poster making competitive group discussion and language etc. are organized o regular. As for as classroom teaching is concerned the language of instruction most of them is bilingual. Various Indian festivals are celebrated with great fever in the college campus. The college is also committed towards the revival of dying arts and crafts of Maharashtra.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Programme outcomes and course outcomes are mentioned in the

syllabus copy of all the programme offered by Arts, Science and Commerce and syllabus is revised according to the standards for outcome based education, class tests, assignment, midterm exams, tutorials, quiz, group discussion etc. are held at regular perform excellently academically. The class tests, seminars, tutorials are planned in such a way that they map with the courses outcomes are the teachers can check and be sure improve final outcomes. The entrepreneurship development cell of the college looks after the grooming of students in multiple guidance is provided for startups.

20.Distance education/online education:

As of now there is no provision with college to offer distance education as we are affiliated with Savitribai Phule Pune University, Pune. In addition to that our college has center of Yashwantrao Chavan Maharashtra Open University. In this center approximately 2500 students are admitted for different courses like B.A., B.Com, M.Sc., B. Lib, MBA etc. All regular courses are offline while due to Corona Pandemic situation near about 40 % lectures are conducted through online mode in academic year 2021-22. Online teaching is conducted through Zoom and Google Meet applications. All students attend the regular course-wise classes online. Teachers of our college developed Learning Management System (LMS) lectures with the collaboration of e-Content Development Center of Savitribai Phule Pune University, Pune. As per the UGC guidelines for National Education Policy 2020, college conducted near about 40% online teaching through ZOOM, Google Meet etc.

Extended Profile

1.Programme

1.1   **232**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1   **256**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2   **256**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3   **25**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **69**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **98**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	232

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	256

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	256

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	25

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 Number of full time teachers during the year	69

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	98

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	65
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1000000
4.3 Total number of computers on campus for academic purposes	36

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Savitribai Phule Pune University (SPPU), Pune and follows the curriculum prescribed by the university. Internal mechanism is designed and executed appropriately. Teaching plans are prepared by the faculties and monitored by the concerned Head of the Department. Academic calendars are prepared by the departments and planned accordingly for effective implementation of the syllabus. The IQAC scrutinizes and evaluates teaching, learning, co-curricular, extracurricular, research and community activities of the college. The academic audit consists of result analysis and analysis of feedback of the stake holders. Within the given framework, faculties are freely allowed to generate and design their own innovative teaching and evaluation methods by the use of ICT tools. To ensure quality delivery of curriculum teachers participate in curriculum development and syllabus restructuring workshops at college and university levels. The slow learners are identified with the help of interaction sessions. The teacher pays attention towards these

slow learners and conducts additional lectures for their qualitative progress. Special lectures are conducted in the form of remedial course for improvement of the students. Based on the performance and initial interactions with the students we provide facilities and necessary support to the advanced learners. College motivates and encourages them to participate in various competitions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In this academic year institution followed the academic calendar, prescribed by the Savitribai Phule Pune University, Pune. As per the guidelines of Savitribai Phule Pune University, Pune all the faculty conducted lectures online for the first semester. The time table was formed accordingly. The time table was given to the students online through social media groups. The faculties conducted lectures online. Institution also conducted webinar series on the occasion of Honorable president Harshvardhanji Patil Saheb birthday. Faculty conducted internal examination online.

For the second semester students wear allowed to attend classes physically. Following the pandamic guidelines institution conducted lectures as per the time table. Courses were distributed among all the faculty of the concerned departments. The examination conducted is prepared by considering the following points.

1. The role of last working day of the term.
2. It helped to finalized the date of internal examination and its duration second it help to help organise available total teaching duration.
3. Holidays are also considered for a better planning.
4. Time required for internal assessment is taken into accounts specially for science faculty they have practicals papers courses.
5. Date of declaration of results are also determined at the time of finalisation of dates for the examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

33

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

321

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is keen to impart and implement various cross cutting issues prescribed into curriculum by the Savitribai Phule Pune University. Institution consider it as its moral responsibility to teach our students professional Ethics, Gender equality and Human Values. Supplementary activities related to curriculum and Add on Courses are conducted. Environmental Science is a part of the S.Y.B.A/B Com/ B. Sc. Syllabus. Students are made aware of environmental issues and encouraged to take up small projects. Human Geography for Arts students covers issues related to population, demographics etc. TYBSc Chemistry, Botany and Physics students study analytical techniques for water analysis, plant conservation and biomedical techniques. BCA students study professional ethics, cyber & constitution awareness and gender equality.

Courses in BA History and Political Science include aspects of women movement, reforms etc. To make our students a better citizen

of India institution strictly implement mandatory courses such as 'Democracy, Election and Governance' and 'Human Rights' in which the challenges of caste, gender, class, democracy and ethnicity are discussed. PG courses based on Human Rights and Introduction to Constitution covers important topics that have been designed to encourage students to acquaint themselves with their fundamental rights and of others.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

347

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2899

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1362

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted to the college are from diverse academic, cultural, economic and social background. Their performance level is different from each other. Their performance level is different from each other. The students are categorized as slow learners and advanced learners. The college has set up a system to separately deal with both kinds of learners. The systems functions as below:

For slow learner- Slow learners need extra attention and additional guidance to keep pace with teaching process. This is done by adopting following measures.

1. **Extra classes- Extra classes are specifically in subjects that students have not done well in examination, or students unable to express himself/herself properly.**
2. **Class assignment- To improve the writing skill of the students.**
3. **Open book test- To improve the answer writing skills.**
4. **Regular revisions and use bilingual in delivering the lectures.**
5. **Encourage to solve the previous year question papers.**

For advanced learner-

1. **Extra reading and reference material is being provided to those who wish to appear for competitive exams.**
2. **Subject Seminar**
3. **Students are encouraged to enrol for various online webinars and training program.**
4. **Guest Lecture**
5. **Students are encouraged to participate in various activities like elocution competition and quiz.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2899	**90**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There are 2899 students (UG/PG) studying in the college. Our staff strength is 90 for academic year 2021-22. The college implements student centric methodologies as an integral part of effective curriculum delivery. It also helps students to develop interest in the subject.

1. **Experimental learning –**

- **Project work – Mini projects are given to the PG students in different Department under the guidance of faculty.**
- **Field visits - Academically significant Field visits organised by different departments in their respective subjects**
- **Industrial visits -Departments Plan and organise the industrial visits for students to provide exposure to industrial work culture.**

- **Guest lecture**

1. **Participated learning –**

- **Team work – The activities and camp of NSS & NCC, Institutional social responsibility through Tree plantation, Swatch Bharat and health awareness camp to help the students to work in team for social and community welfare.**
- **Practical's in all individual/group work under the guidance of teacher are also conducted**

1. **Problem solving methodology –**

- **Analysis and Reasoning – All the questions in the examination are based on analysis and reasoning.**
- **Discussion – Syllabus described by Savitribai Phule Pune University follows discussion methods in the many subjects as it help the students to think and coming up with different opinions to check their knowledge.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. ICT tools help to transform the teaching and learning processes. It provides correct information in a comprehensive manner. ICT provides variety in the presentation of content, which helps learners to learn according to their own pace. It helps in better understanding, and long retention of information. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. The faculty use ICT enabled classrooms with LCD projectors, Wi-Fi connectivity. The labs are updated with new software like Microsoft Office, the latest Excel utility. Computer with an internet connection has been provided to promote independent learning. Some laboratories is fully furnished with LCD projectors /Computers. General ICT Tools are Using by faculties are: Desktop and laptops, Projector, Digital cameras,

Printer, Photocopier, tablets, Pen Drive, Scanners, Microphones, interactive white board, Mi board, DVDs and CDs. For online journals college has subscribed N-List under INFLIBNET (AHMEDABAD). Teachers and students get access to URL – www.nlist.inflibnet.ac.in for searching 3500+online journals.

C++ Program (Physics), Chemdraw software (Chemistry), ArcGIS (Geography), SPSS (Economics), R & Turbo C (Statistics) software available in respective department.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

90

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

90

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

90

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation is a significant component of institutional quality delivery mechanism. The college initiates all necessary measures to ensure that the internal evaluation system is effective, efficient, transparent and reliable. The courses such as M.Sc., M.A., and M.Com. have continuous evaluation system. In order to improve the quality of continuous internal evaluation system, regular review of examination related activities are undertaken and necessary corrective actions are implemented. The reforms for internal examinations are carried out in the following way-

1. Type of Examination: The College adopts various types of modules for internal evaluation. This includes evaluation through Viva Voce, Projects, Visits, Assignments and Practical Exams.
2. Reforms in examination related student services: Student, being an important stakeholder of evaluation process, is entitled to better services and facilities. Following reforms have been carried out to provide better services to students:

• Provision of question bank.

• Display of evaluation norms and scheme of marking.

• Adequate time span between the declaration and conduct of examination Timely assessment and declaration of results.

• Provision of photocopies of answer books on demand Time bound verification and revaluation process.

• Re- examination for NCC, NSS, Sports students who could not appeared for scheduled dates.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

It is our endeavor to make all efforts to ensure transparency in all the activities at different stages. The college examination committee is always alert and careful to handle examination

related grievances of students.

1. Re-examination is taken for students who could not appeared for examination due to NCC, NSS camps or absent due to some unavoidable reasons at the time of examination schedule.

2. Grievance regarding the continuous assessment is handled by the respective authorities within 2 days.

3. The Institute appoints a senior supervisor for smooth conductance of examinations. The college follows the guidelines given by the University for Redressal of grievances.

4. The College examination committee addresses the grievances regarding evaluation like university revaluation process. It includes display of the schedule for photocopy, verification and revaluation of marks. The aggrieved students are given the opportunity for submission of application for photocopy of their answer papers.

5. Grievances related to results, correction in exam form, Hall ticket, mark sheets or certificates issued by university are handled at University examination cell after forwarding such queries through the college examination cell.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (PO's) are displayed on the notice board at the time of counselling for admission process. At the beginning of every academic year, every subject teacher conveys CO's at the introductory lecture of respective subject / course. Every course has specific set of objectives, which are approved by the Board of Studies (B.O.S.) of the Savitribai Phule Pune University (SPPU), Pune. Teachers explain course objectives, evaluation pattern, marking scheme etc. to the students. Based upon the syllabi, different teaching and learning strategies are used to different category of the students ranging from slow learners to advanced

learners. Outcome of these programmes are reflected in the results of students. Course outcomes can be judged in different manner too. In schemes like NSS, NCC, Earn and Learn, Students Welfare, Cultural committee and sports, we have individual communication with students. We also conduct meetings with student's representatives; we come to know about the drawbacks of our programmes and steps needed to improve our performance. As we have various forums, students are easily accessible. Mentors of classes are instructed to collect student feedback form with reference to CO, PO and PSO. Opinions expressed by parents and alumni feedback are taken into consideration to check out programmes for the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Student's attainment of CO, PO and PSO are assessed by customized evaluation pattern to suit the course and its CO's. The Evaluation includes: Seminar, Short questions, objective questions, home assignments, tutorials, and research projects by an individual student or a group of students. The college follows the evaluation pattern prescribed by the SPPU, Pune. It includes oral exam, term-end exam, semester exam, practical examinations conducted at the end of course. These examinations and results also measure the attainment of CO, PO and PSO. The institution duly evaluates attainment of CO, PO and PSO. Our college also has a Grievance Redressal Mechanism, where student' grievances are resolved with transparently. Publication of Merit list and Result is a regular practice of our institution through which attainment of program outcomes are measured and checked. The slow and advanced learners are identified and steps are taken for improvement accordingly. The IQAC Cell of the college publishes and overall academic report, which is displayed on the college website as a part of the mechanism of communication, which states the level of attainment of program outcomes among many others. The college also has a Counselling Cell, which helps in resolving students' academic problems in order to attain program outcomes. For meritorious students, there is award system through which students are

encouraged to excellent in academics.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

727

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>Nil</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

07

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute always strives to create an ecosystem that promotes the staff and students to organize activities for creation and

transfer of knowledge with the following objectives-

To encourage the teachers to undertake research in novel and demanding areas.

To create awareness among graduate and post graduates to do research through mentoring and networking. To motivate students to participate and collaborate in programs for knowledge exchange.

In order to fulfil theseobjective for knowledge creation, the college supports research activities and skill- based projects by providing resources, technologies and infrastructure required in specific projects.

College has signed Memorandum of Understanding with other universities, colleges and NGOs. Under the MoUs the faculty and students exchange programme is undertaken for transfer of knowledge. It also informs and encourages faculty to publish their research in national and international reputed journals. Students under the supervision of faculties are engaged in various projects related to their subjects; projects such as identifying diversity of plant, QR coding of the plants from selected villages and college campus, exploring the medicinal plants, methods of rain water harvesting, vermi-composting, study of local issues related with society, among many other.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

26

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

07

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

37

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	[View File]
List books and chapters edited volumes/ books published (Data Template)	[View File]

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In accordance with the mission and core values We attempt to engage them in extracurricular and extension activities in the neighborhood community. To address this we engage the students in activities conducted through NSS, NCC and SDO .

Equity and women empowerment -Our Women's Cell has conducted many activities to infuse an atmosphere of gender equity and women empowerment college conducted the program of Nirbhya Kaynay abhiyan and International womens day, Savitri Mahostva , Constitution Day etc .

Swachh Bharat Abhiyan- In collaboration with municipal council of Indapur Nagarparishd , undertakes cleanliness efforts regularly.

Awareness about Health and Hygiene-As the city, Indapur is located on the way towards Pandharpur, during the Ahasdiwari many pilgrims undertake pilgrimage towards Pandharpur and take a halt at the college campus. . SDO unit of the college start cleanliness activities during the period of Ashadiwari . During the pandemic college organized the number of online webinars for the students and society to create awareness about COVID -19.

Duty towards society- In order to make the students responsible citizens, The college was undertaken the program of Yuwa Swasthya Mission , World Disabled day, Wetland Day, World environment Day, "Voter's Awareness Campaign, blood donation camp " etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

300

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

300

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

  1. **Classrooms:**

The institution has six buildings with 40 classrooms and 02 seminar halls out of that 22 lecture rooms LCD projectors and ICT facilities like Mi boards, CCTV, LED, fans etc.College has 16 laboratories with central research facility and Instrumentation center.

  1. **Sports & Library Facility:**

The college has playground (4757.89 sq. mts.) with 400 meter eight-lane athletic track, multipurpose Indoor Sports Complex (864 sq. mts.).

The college has an independent Central Library and Reading Hall, Librarian cabin, internet facility, Stack room, toilet blocks, issuing counter and OPAC facility.

  1. **Recreation Facility:**

The college has Shahir Amar Shaikh Recreation Hall (Area 327 sq. mts.) with musical instruments. College also provides canteen facility (145 sq.mts.).

  1. **Other facility :**

The institution has Competitive Examination Center, NSS Unit, NCC Unit, Student Grahak Bhandar, Student Welfare Centre, Credit Society Office, Ladies Hostel and Hybrid Wind- Solar Power

Station, administrative office, Principal Office, Examination Office. Parking facility, Fourteen sanitary blocks for faculty, four sanitary blocks for male and girl students each, water coolers and filters, Botanical garden, Geo-garden, Cactus garden, Rock garden

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport Complex:

We run 'Kar Ke To Dekho' (https://www.youtube.com/watch?v=d76exwncGWE) activity to inculcate the sport culture amongst the students. We organize Sport Week Festival and Indapur Premier League (IPL) cricket tournaments for increasing maximum participation of students in sports. Our students are participating in university, state and national level sport tournaments. Our college organizes district, state and zonal level sport competitions.

Cultural Activities:

The college has a huge Sport Complex having a big stage and changing rooms useful for various cultural activities. The upper hall of the sport complex is used for the cultural activities. For girl students in particular our cultural committee organized a programme called "Jara Nach Ke Dikha". The programmes like one act play, pathnatya (Street play), various rallies, dance competitions, elocution competition, Indradhanushya cultural competition, auditions are organized whenever it is necessary. For organizing such cultural programmes some important music and sound system is required.

The college has Shahir Amar Shaikh Recreation Hall which accommodates 800 participants. Student seminar and the activities of student Council are organized in this hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1395525

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is using software for library administration work. For library admin work software called "VRIDDHI 2.0" is using

since last 5 years.

Library Software : " VRIDDHI" Software Version : 2.0

Nature of Automation: Partially

Facilities:

1) Circulation facility to maintain issue- return record.

2) Generate Attendance register

3) Provide OPAC facility - Provide facility to search book details available in library according to Author, Publisher of the book etc.

4) Generate Accession register - Get details of book data. Can generate purchase report of monthly / yearly details as per author wise / subject wise / department wise for purchase materials

5) I-card Facility - generate I- Card of Students & Faculty at our library place with this software.

6) Bar Code Facility - With this we can generate barcode of books & I – Card. So use barcode reader to issue- return books. It saves the time of user.

7) Material Issue register - We can get issue history of books. So we can decide the usefulness of book.

8) Members Due register - Generate letter for due books to any library members. With this we remind certain member to return the book.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

168169

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The use of ICT is valuable tool in enhancing and experiencing learning experience with the help of resources. The college has made investment on ICT in order to impart IT knowledge of our students.

ICT facilities:-

We started to provide IT facilities from 1990. After that gradually college has updated this technology whenever it was required. The college maintains multiple computer labs in the campus. We have 10 broadband BSNL connections with 5 Wi-Fi points along with 512 kbps speed. We have well-furnished one virtual classroom in college campus for our students.

Wi – fi Campus:

Seminar hall, conference room and common areas in the campus are facilitated with Wi-fi. It enables our students to make its easy access by all respects. Through 802.11 based wire – less access point, we authorize legal users via centralize managed server room.

1.Computer laboratory

- 05

2.Internet broadband connections

- 10

3.Virtual classroom

- 01

4.ICT based classroom

- 22 (LCD+PC)

5.Wi-Fi areas in campus

- 05 points

6.Mi-board

- 02

7.Computerized central library

8.E-library

Centralized computer Library –

College has computerized central library using VRIDDHI software. College website provides library portal on which various link are shred for students to know about academic work.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

150

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4214509

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining and utilizing physical, academic and sports facilities.

1. **A general meeting is held at the beginning of the year in which a list is made considering the problems and demands of each department. The Maintenance of Laborites takes care of their in-charge. Annual maintenance committee (AMC) are made for admin work (Admission process), computer maintenance, electricity maintenance etc. are given outsource agency. The problems of various departments are solved through that agency.**

1. **The rules and regulations for students are made and displayed on college websites, notice boards etc. for regulating the discipline of college.**

1. **For use and maintains of the laboratory equipment's, computer labs, sports and library resources students have to follow college rules otherwise they have to pay breakage / fines.**

1. **In case of violation of any of the above cited rules, the principal is empowered to fine, suspend or even expel a student from the college.**

1. **No association or organization shall be formed, no meeting shall be held, no person will be invited to address the students in the college without the prior written permission of the principal.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1978

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

543

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

543

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college selects students' Council as per the rules of the students Development Council of Savitribai Phule Pune University Pune. Student nominees are also appointed on the statutory

committees like IQAC, Anti-rangging Cell, Equal opportunity Cell and other extra curricular and co-curricular committees. Some of the activities like NSS activities, Study Tours, College cultural activities, research exhibition, Savitri Mahotsav, Nirbhay Kanya Abhiyan, Marathi bhasha Gaurav Din, sports week and departmental academic festivals etc. almost completely manage by the students with facilitation by the respective teacher incharge. Students are directly involved in the decision making and Organisation of these activities giving them and opportunity for team building, event Management and interdisciplinary interaction. The purpose of the student Council is to give students an opportunity to develop leadership by organising and carrying out various curricular co-curricular, extra curricular activities in the college. They help share student ideas, interest and concerns with the college-wide community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

160

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

The alumni association of the college is under Process. The College has Alumni Association which works with Objectives:

- **To share their experiences and expertise with the present students.**
- **They engage with the present students through Lectures and events.**
- **It has active Connectivity with the College.**
- **The College conducts the alumni meets to make one to one interaction with present students and staff and among themselves.**
- **To give the Channel for their feedbacks.**
- **The College as a whole conduct alumnus meet of all faculties together.**

During the last five years, alumni contributed to the academic and non-academic enrichment of the institute through following programs.

1. **Delivering and organizing Lectures and Lecture series.**
2. **Sponsored PC, LCD, Wall Clock, Printer, Furniture Etc.**
3. **As a resource of academic and career guidance**
4. **Sponsored T-Shirt for Trip,**
5. **Organizing workshops for the present students.**
6. **Interactions with present students.**
7. **Sponsored Books**
8. **Provided Meals, Plants for Plantation**

Lecture by Alumni

1. **Mr. Amol Shah – Tax Consultant**
2. **Mr. Jugal Doshi – ACA**
3. **Mr. Mayur Gujar – Consultant**
4. **Mr. Vikas Waghe - ACA**
5. **Mr. Prashant Bhise – ACA**
6. **Mr. Ganesh Bhong – Businessman, Industrialist**
7. **Mr. Sunil Narute – ACA**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

'Vidya Param Daivatam'

Our College is guided by vision statement 'Vidya Param Daivatam'. The college vision refers to the knowledge. Knowledge has a divine quality and power. College believes that knowledge is the most powerful. College also believes that 'Vidya' has a great power to eradicate all barriers in the way of the development. The institution at the same time has a vision of development by considering the expected challenges in the future. The vision is to impart skill oriented education to our students to make them perfect by all respect. College has decided to transform them into nation building character.

The vision statement articulates on following important areas.

- Promote education amongst the deprived underprivileged sections of the society.
- To develop Human Resources that are based on values for a positive contribution to society.
- To establish our College as a centre of excellence in higher education.

Mission

1. Our main goal is to serve the rural population and project every rural youth as the most competent individual with upto date knowledge.
2. Our teachers are determined to develop moral, ethical, social and aesthetic values amongst the students.
3. Our dream is to uplift the rural youth in all respects.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration is decentralized through head of the departments, faculty members, and staff for curricular and co-curricular activities.

Administrative activities are through office superintendent and other staff.

Under the supervision of Principal, Heads and committee members prepare plans for organizing curricular, co- curricular and extracurricular activities. These plans are approved from concerned authorities and implemented accordingly.

Case study:

Library Committee:

Every year, regular meetings of library committee are held. In the meeting, library committee decides the budget for purchase of books, journals and allied items for each program. List of books to be purchased and journals to be subscribed are sought from the head of the departments. Each head of the department after discussion with faculty, prepares the list of books and journals to be purchased. Quotations are taken by the librarian from different dealers and comparative charts are made by the librarian and chairman of Library committee. The comparative chart and the proposal for purchase is submitted to the principal. The principal forwards these to management for approval. After approval from the management, the purchase or subscription is done by the librarian.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the beginning of the academic year,it is planned to make the loss due to COVID times. The IQAC through Online Zoom meetings with the stakeholders made a perspective plan for 2021-22 in June 2021 for the development of administrative, infrastructural and academic facilities. Approval was taken from CDC and ITSPM's management. The purpose of the plan isto work properly in critical COVID times. This lockdown was for first half of 2021-22.

Aspects included in the perspective plan for period 2021-22 is as below.

- Effective and extensive use of ICT in teaching and learning System.
- Entrepreneurship oriented higher education to rural students:-

We plan to organize Entrepreneurship programs in commerce faculty to inculcate the research attitude and entrepreneurship skills among the students through various activities. Various departments will organize lecture series of eminent businessmen to guide our students on business skills.

- Research Orientation:-

The college has Central Research Lab. We are planning to increase the research activities through increase in number of Staff Ph. D's. &research projects for the UG /PG students.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by ITSPM and permanently affiliated to Savitribai Phule Pune University, Pune.

Administrative Setup:

- The organizational structure consists of the Parent body ITSPM with governing body, governing council and coordination committee governed by the President, Members.
- At college level, the College Development Committee (CDC) is an apex body and acts a link between the Management and the College comprising of Office Bearers of the Management, the Principal, teacher representatives, non-teaching staff representatives and students' representative.
- The Principal is assisted by 3 Vice Principal's followed by the Heads of various departments and faculty members.

Academic administration:

At department level, the organization includes Head of department, faculty members and non-teaching staff.

Library includes Librarian, Assistant Librarian, Library clerks and attendants.

College Committees:

Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of chairman and members. The IQAC plays an important role for monitoring the internal quality of the institution.

Promotional policies:

All the promotions of teachers are as per the career advancement scheme (CAS) by UGC regulations. The promotion of non-teaching staff are as per the Government of Maharashtra norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in   A. All of the above

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are a number of welfare measures taken by the Institution for the benefit of teaching and non-teaching staff viz.

1. Staff insurance / Mediclaim of Coverage up to Rs. 8 Lakh

2.College organizes free medical check-up with the help of NGO's for all the staff members with Physical Education department.

3.All the teaching and non-teaching staff are covered under group insurance.

4.Uniforms are provided to non-teaching staff.

5.Female staff members are granted Maternity leave as per the government norms.

6.In case of financial need, all the staff members contribute voluntarily.

7. General Provident Fund (GPF) for grantable staff :General Provident Fund scheme is in practice for teaching and non-teaching staff members.

8. Defined contribution pension scheme (DCPS) is applicable to grantable staff who have joined the service after 01/11/ 2005.

9. Medical claim facilitated through Joint Director of Higher

Education to Government of Maharashtra

10. College has employee Credit Cooperative society, provides loan with minimum interest to teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Based Appraisal System: (PBAS) For Teaching Staff

The Institution follows Performance Appraisal System laid down by the UGC and implemented by Savitribai Phule Pune University in the

form of Performance Based Appraisal System (PBAS), the Minimum Standards and Eligibility Criteria for Selection and Promotion, Selection Procedure as well as API Score Requirements for the Different cadres.

Confidential Reports of Teaching and Non-Teaching Staff is prepared by the Principal every year. A formal and effective Performance Appraisal System of the College is in place. Through these appraisals, the college encourages and ensures professional growth and development.

Confidential Report:For Teaching Staff

The management collects confidential report as well as teachers' information regarding 1.Teaching-Learning and evaluation

2. Curricular and extra-curricular activities

3.Research component - Comments from HOD and Principal at end of every academic year.

Non-teaching staff promotion

On the basis of roaster verification, the list of candidates who are due for promotion are promoted on the basis of seniority, roaster points, educational qualification etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. Mechanism for internal Audit and External Audit is as follows.

Internal Audit: Internal audit is a continuous process which is conducted. The audit takes place at two levels viz. receipt and payment. The receipts of the fees collected from the students are

checked.

At payment level, the account of the purchase bills is entered in VRIDDHI system, vouchers are created. The payment vouchers are signed by the Accountant, office superintendent and finally the Principal.

External Audit: The external audit takes place annually after the completion of every financial year. TheChartered Accountant, who works as an auditor is appointed by the parent institution ITSPM. The program goes on for 15 days during the month of May.The nature of the payment is categorized intoRevenue Expenditure&Capital Expenditure

This is also checked by the auditor.

Statutory external audit and assessment of Income-Expenditure and Receipt-Payment is also done by theAuditor General of the Government of Maharashtra periodically after every five years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is permanently affiliated to Savitribai Phule Pune University, Pune and follows the rules and regulations of Government of Maharashtra. The college mobilizes funds for its regular activities and development from different agencies. The fund is optimally used by the college.

Sources of funds:

- Salary grants from Government of Maharashtra.
- Financial assistance is received from UGC for B.Voc. Courses.
- Research Project grants from UGC and Board of Development, SPPU.
- The Parent Institute ITSPM also contributes major capital for construction purposes.

In the academic year 2020-21, some of the grants for schemes like seminars, workshops, sports development, Earn and Learn scheme were not received from University.

Utilization:-

ITSPM,the governing institute of the college has well formulated strategies for financial and infrastructural policy of the colleges governed by it. The management of ITSPM ensures effective and efficient use of financial resources by its colleges and set up a proper auditing mechanism.

Number of workshops and seminars were organized in online mode. Guest lectures, were organized for students in online mode. Use of technology in teaching- learning process has been increased.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Affiliating university started CBCS method from academic year 2019-20 and revised curriculum. Academic calendar at college level

and department level are prepared.

During the last academic year the teaching-learning activities have faced lot off difficulties due to COVID lockdown. To make online teaching-learning and evaluation student friendly and effective, the college had adopted following strategies:

- As university conducted examinations in online mode practice examinations were taken by faculty for students.
- Online teaching-learning activity was continuously monitoredand wherever necessary guidance was given to faculty members through online meetings.
- Teachers have prepared PPT's for online lectures, recorded videos, recorded practicals in online mode.
- LMS facility was provided to all teachers to take online lectures .
- WhatsApp group of each class has been formed with mentor-teacher as admin of the group. Communications regarding online lecture time table, link to lectures, information about examination was made through these groups.
- Online lectures, oral sessions, online practical examinations conducted using Google meet.
- Continuous internal evaluation was also conducted in online mode. For this purpose, google forms were used.

Training sessions were arranged for teachers on use of ICT for online teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

One of the main functions of the IQAC is to review the teaching learning process, structures &

methodologies of operations and learning outcomes at periodic intervals.

To achieve learning outcomes, the IQAC periodically reviews

teaching learning process and suggests gradual and regular expansion, upgradation and addition of the requisite material, equipment, infrastructure etc.

Programme Outcomes and Programme specific outcomes of each programme are designed and communicated to stakeholders. The strategies for attainment of CO, PO and PSO are prepared and communicated to teachers for implementation.

This process is prominently evident through following examples :

1) Implementation of outcome based education and attainment of learning outcomes .

To enhance teaching learning process and to keep a tab on the learning outcomes , IQAC has implemented outcome based education.

2) Gradual increase in the use of new technology for teaching learning enhancement.

On the basis of feedback received from the faculty and students,it was envisaged that there was need to introduce the usage of new technology for teaching learning process. Taking this into account , IQAC has taken efforts to improve Internet and WI-FI facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute has been pro-active in Gender Equity and Sensitization by various programmes. The college having nearly 50 % girl students. The proportion of women in the teaching faculty nearly 50 %. The college has separate ladies common room, ladies staff room.

1. Safety and Security-

Institution has 'Nirbhaya' committee. This committee organize various lectures of Police officers, lawyers to create awareness among girls students towards laws. Self Defense training programmes for the girl's students were organized. For the safety of Girls students even the department of police had taken an initiative and formed the special 'Damini patahak' i.e. special lady police were appointed in this squad they regularly visits at college.

CCTV Surveillance: The college campus is under CCTV surveillance. The cameras are fixed at various locations. The complete college area is covered. The footages are monitored in the administrative section of the office.

Security Staff: The security guards are appointed for safety and security. This ensures the safety of the students specially girls and staff. There is a Complaint box is installed in girl's rest room in the college.

2. Counseling:

The Personal Counseling Cell: The Counseling Cell of the college addresses psychological, emotional and family issues and study stress etc. The cell works under the guidance of the Head, Department of Psychology.

Staff and Teacher: Teachers provide career and personal counseling to perform students better in their career as well as academics.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

For the collection of waste, floor wise separate bins are kept. Garbage is segregated into wet and dry bins and disposed to Corporation. Canteen and Hostel wet garbage is disposed in vermin culture plant. Washable plates are used in canteens. The waste paper is given to the authorized vendor in the town for reuse and pulping. The waste material and scrap is given to authorized vendor for its recycling.

Liquid Waste Management: By using standard methods liquid waste is disposed safely. The College has the internal drainage system which is connected to the municipality drainage system. Waste usable water is circulated in the gardens for irrigation purpose. Dead chemical destroyed properly.

E- Waste management:

The college has taken steps for proper disposal of all kinds of electronic waste, such as batteries, cells, obsolete electronic devices, computers, monitors and printers, UPS etc. It is disposed by the approved vendors of the corporation after its collection. E-waste, including desktop computers and accessories, compact fluorescent lights and printer cartridges, is collected through separate waste streams and disposed to authorized recyclers

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**

4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college always organise national festivals and birth and death anniversaries of the great Indian personalities throughout the year. As a part of regular activities of NSS, NCC, Student welfare programme the college celebrates these days very ceremoniously. It gives message of National integration, sovereignty, unity, love, patriotism etc.to inculcate among the youth of Higher education. Various occasion special lectures were organise to address students such as 'Karmayogi Vyakhanmala' on the behalf of memory of Late Shankarrao Bajirao Patil, Birth anniversaries of Dr, Babasaheb Ambedkar, Shivaji Maharaj Jayanti, Maa Jijau Jayanti, APJ Abdul kalam Jayanti, Mahatma Gandh Jayanti, Swami Vivekanand Jayanti as a Youth day, Dr. Radhakrishnan Jayanti as a Teachers day, Savitribai Phule Jayanti, Mahatma Phule Jayanti,etc.

The college regularly organizes the programme of birth anniversary and death anniversary of the great leaders and national personalities for developing the values among the students. It gives them an exposure of the experience to organize and perform. They got an opportunity to listen the speeches on the occasion of the renounced speakers, orators etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The institute ensures the students' participation in all the activities. The college has been taking efforts to create awareness of their rights and duties on Sanvidhan Din, celebration of Independence and Republic Day. The NSS and the NCC Units of the college undertake many activities to shape the students as responsible citizen of tomorrow's India. The college celebrates the National Unity Day on Sardar Vallabhbhai Patel's Birth Anniversary, Celebration of Constitution Day on 26th November. On 1st May college celebrate the Maharashtra Din Awareness program on National values, fundamental Rights and Fundamental Duties, Communal Harmony & Human values. In accordance with this mission statement HEI gives exposure to these girls' students to get an opportunity to participate in every activity of the curricular, extra-curricular and extension. Through the NSS, NCC, Earn and Learn scheme the girl students get a stage and Dias to develop their academic as well as professional, cultural, social consciousness, alertness, responsiveness. International Women Day is also celebrated in our college. Eminent resource person from police department, Lawyers guides the students on women safety issues, rights of women in these programs. Disaster Management Online lecture is organized. Nirbhay Kanya Abhiyan is organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day & Republic Day – are celebrated with great patriotic zeal. The flag hoisting

ceremony is followed by Principal's message emphasizing patriotism and national integrity.

International Yoga Day - A Yoga Orientation Program and a Mass Yoga performance is organized on the occasion involving students and the public. NCC, NSS and sports students and teaching and non-teaching staff is also involved in.

International Women's Day is organized every year to promote gender sensitization and gender

Equality. Eminent resource persons are invited for lectures.

Indian Constitution Day is celebrated to promote constitutional values among students. It is also tribute to Dr. B. R. Ambedkar.

Gandhi Jayanti is celebrated every year in the college on October 2nd by organizing in the campus.

Teacher's Day is also organized by students by honoring teachers with flowers, gifts and greetings in classrooms.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Learning Management System

1. Objectives of the Practice

1.To design and identify the training and learning gaps.

2.Convenient mode for teaching learning process.

3.Increased Technological Literacy

4.To provide students with the ability to use interactive features such as discussions, video conferencing and discussion forums.

1. The Context

It was a pandemic period. Offline college was shifted to online mode. Our college adopts the new mode of education. Our whole teaching learning process completed through online mode. Our college adopts Learning Management System i.e., LMS.

4. The Practice

A learning management system (LMS) is a software application for the automation, and delivery of educational courses. Students join this group through the link. Teachers can manage courses and modules, enrol students, or set up self-enrolment. Students can send feedback. Teacher can conduct online test or exam to assess the students. They can then report on key items such as completion rates, attendance data and success likelihood.

5. Evidence of Success

LMS can personalize the online and learning experience. It has also monitored the progress and the performance of the student. LMS can update eLearning modules and activities easily and efficiently. LMS have an ability to easily ensure online training materials are being distributed effectively. It proves very benefited in pandemic situation.

6. Problems Encountered and Resources Required

There is no major issue was encountered. But there are some issues relate to internet connection. Some students have problem relate to the smart phone, laptop and internet connection.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college has a mission statement. It has very much importance in the overall progress and development of the institution. The college always tries to function uniquely, innovatively, and distinctively from the other institutions. As far as our mission and vision is concerned, college always try to implement the distinctiveness in the work. One of the mission statements is 'Our aim is to bring the girls students of this area into the main stream of higher education'. This higher education institution was established back in the year 1972, and the main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. This college area in

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Savitribai Phule Pune University (SPPU), Pune and follows the curriculum prescribed by the university. Internal mechanism is designed and executed appropriately. Teaching plans are prepared by the faculties and monitored by the concerned Head of the Department. Academic calendars are prepared by the departments and planned accordingly for effective implementation of the syllabus. The IQAC scrutinizes and evaluates teaching, learning, co-curricular, extracurricular, research and community activities of the college. The academic audit consists of result analysis and analysis of feedback of the stake holders. Within the given framework, faculties are freely allowed to generate and design their own innovative teaching and evaluation methods by the use of ICT tools. To ensure quality delivery of curriculum teachers participate in curriculum development and syllabus restructuring workshops at college and university levels. The slow learners are identified with the help of interaction sessions. The teacher pays attention towards these slow learners and conducts additional lectures for their qualitative progress. Special lectures are conducted in the form of remedial course for improvement of the students. Based on the performance and initial interactions with the students we provide facilities and necessary support to the advanced learners. College motivates and encourages them to participate in various competitions.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In this academic year institution followed the academic calendar, prescribed by the Savitribai Phule Pune University,

Pune. As per the guidelines of Savitribai Phule Pune University, Pune all the faculty conducted lectures online for the first semester. The time table was formed accordingly. The time table was given to the students online through social media groups. The faculties conducted lectures online. Institution also conducted webinar series on the occasion of Honorable president Harshvardhanji Patil Saheb birthday. Faculty conducted internal examination online.

For the second semester students wear allowed to attend classes physically. Following the pandamic guidelines institution conducted lectures as per the time table. Courses were distributed among all the faculty of the concerned departments. The examination conducted is prepared by considering the following points.

1. The role of last working day of the term.
2. It helped to finalized the date of internal examination and its duration second it help to help organise available total teaching duration.
3. Holidays are also considered for a better planning.
4. Time required for internal assessment is taken into accounts specially for science faculty they have practicals papers courses.
5. Date of declaration of results are also determined at the time of finalisation of dates for the examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

33

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

321

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is keen to impart and implement various cross cutting issues prescribed into curriculum by the Savitribai Phule Pune University. Institution consider it as its moral responsibility to teach our students professional Ethics, Gender equality and Human Values. Supplementary activities related to curriculum and Add on Courses are conducted. Environmental Science is a part of the S.Y.B.A/B Com/ B. Sc. Syllabus. Students are made aware of environmental issues and encouraged to take up small projects. Human Geography for Arts students covers issues related to population, demographics etc. TYBSc Chemistry, Botany and Physics students study analytical techniques for water analysis, plant conservation and biomedical techniques. BCA students study professional ethics, cyber & constitution awareness and gender equality.

Courses in BA History and Political Science include aspects of women movement, reforms etc. To make our students a better citizen of India institution strictly implement mandatory courses such as 'Democracy, Election and Governance' and 'Human Rights' in which the challenges of caste, gender, class, democracy and ethnicity are discussed. PG courses based on Human Rights and Introduction to Constitution covers important topics that have been designed to encourage students to acquaint themselves with their fundamental rights and of others.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

347

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2899

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1362

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted to the college are from diverse academic, cultural, economic and social background. Their performance level is different from each other. Their performance level is different from each other. The students are categorized as slow learners and advanced learners. The college has set up a system to separately deal with both kinds of learners. The systems functions as below:

For slow learner- Slow learners need extra attention and additional guidance to keep pace with teaching process. This is done by adopting following measures.

1. Extra classes- Extra classes are specifically in subjects that students have not done well in examination, or students unable to express himself/herself properly.
2. Class assignment- To improve the writing skill of the students.
3. Open book test- To improve the answer writing skills.
4. Regular revisions and use bilingual in delivering the lectures.
5. Encourage to solve the previous year question papers.

For advanced learner-

1. Extra reading and reference material is being provided to those who wish to appear for competitive exams.
2. Subject Seminar
3. Students are encouraged to enrol for various online webinars and training program.
4. Guest Lecture
5. Students are encouraged to participate in various activities like elocution competition and quiz.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2899	**90**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There are 2899 students (UG/PG) studying in the college. Our staff strength is 90 for academic year 2021-22. The college implements student centric methodologies as an integral part of effective curriculum delivery. It also helps students to develop interest in the subject.

1. Experimental learning –

- **Project work – Mini projects are given to the PG students in different Department under the guidance of faculty.**
- **Field visits - Academically significant Field visits organised by different departments in their respective subjects**
- **Industrial visits -Departments Plan and organise the industrial visits for students to provide exposure to industrial work culture.**
- **Guest lecture**

1. Participated learning –

- **Team work – The activities and camp of NSS & NCC, Institutional social responsibility through Tree plantation, Swatch Bharat and health awareness camp to help the students to work in team for social and community welfare.**

- **Practical's in all individual/group work under the guidance of teacher are also conducted**

1. **Problem solving methodology –**

- **Analysis and Reasoning – All the questions in the examination are based on analysis and reasoning.**
- **Discussion – Syllabus described by Savitribai Phule Pune University follows discussion methods in the many subjects as it help the students to think and coming up with different opinions to check their knowledge.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. ICT tools help to transform the teaching and learning processes. It provides correct information in a comprehensive manner. ICT provides variety in the presentation of content, which helps learners to learn according to their own pace. It helps in better understanding, and long retention of information. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. The faculty use ICT enabled classrooms with LCD projectors, Wi-Fi connectivity. The labs are updated with new software like Microsoft Office, the latest Excel utility. Computer with an internet connection has been provided to promote independent learning. Some laboratories is fully furnished with LCD projectors /Computers. General ICT Tools are Using by faculties are: Desktop and laptops, Projector, Digital cameras, Printer, Photocopier, tablets, Pen Drive, Scanners, Microphones, interactive white board, Mi board, DVDs and CDs. For online journals college has subscribed N-List under INFLIBNET (AHMEDABAD). Teachers and students get access to URL – www.nlist.inflibnet.ac.in for searching 3500+online journals.

C++ Program (Physics), Chemdraw software (Chemistry), ArcGIS

(Geography), SPSS (Economics), R & Turbo C (Statistics) software available in respective department.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

90

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

90

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

D.Sc. / D.Litt. during the year

`02`

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

`90`

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation is a significant component of institutional quality delivery mechanism. The college initiates all necessary measures to ensure that the internal evaluation system is effective, efficient, transparent and reliable. The courses such as M.Sc., M.A., and M.Com. have continuous evaluation system. In order to improve the quality of continuous internal evaluation system, regular review of examination related activities are undertaken and necessary corrective actions are implemented. The reforms for internal examinations are carried out in the following way-

1. **Type of Examination: The College adopts various types of modules for internal evaluation. This includes evaluation through Viva Voce, Projects, Visits, Assignments and**

Practical Exams.

2. Reforms in examination related student services: Student, being an important stakeholder of evaluation process, is entitled to better services and facilities. Following reforms have been carried out to provide better services to students:

- Provision of question bank.

- Display of evaluation norms and scheme of marking.

- Adequate time span between the declaration and conduct of examination Timely assessment and declaration of results.

- Provision of photocopies of answer books on demand Time bound verification and revaluation process.

- Re- examination for NCC, NSS, Sports students who could not appeared for scheduled dates.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

It is our endeavor to make all efforts to ensure transparency in all the activities at different stages. The college examination committee is always alert and careful to handle examination related grievances of students.

1. Re-examination is taken for students who could not appeared for examination due to NCC, NSS camps or absent due to some unavoidable reasons at the time of examination schedule.

2. Grievance regarding the continuous assessment is handled by the respective authorities within 2 days.

3. The Institute appoints a senior supervisor for smooth conductance of examinations. The college follows the guidelines given by the University for Redressal of grievances.

4. The College examination committee addresses the grievances

regarding evaluation like university revaluation process. It includes display of the schedule for photocopy, verification and revaluation of marks. The aggrieved students are given the opportunity for submission of application for photocopy of their answer papers.

5. Grievances related to results, correction in exam form, Hall ticket, mark sheets or certificates issued by university are handled at University examination cell after forwarding such queries through the college examination cell.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (PO's) are displayed on the notice board at the time of counselling for admission process. At the beginning of every academic year, every subject teacher conveys CO's at the introductory lecture of respective subject / course. Every course has specific set of objectives, which are approved by the Board of Studies (B.O.S.) of the Savitribai Phule Pune University (SPPU), Pune. Teachers explain course objectives, evaluation pattern, marking scheme etc. to the students. Based upon the syllabi, different teaching and learning strategies are used to different category of the students ranging from slow learners to advanced learners. Outcome of these programmes are reflected in the results of students. Course outcomes can be judged in different manner too. In schemes like NSS, NCC, Earn and Learn, Students Welfare, Cultural committee and sports, we have individual communication with students. We also conduct meetings with student's representatives; we come to know about the drawbacks of our programmes and steps needed to improve our performance. As we have various forums, students are easily accessible. Mentors of classes are instructed to collect student feedback form with reference to CO, PO and PSO. Opinions expressed by parents and alumni feedback are taken into consideration to check out programmes for the students.

File Description	Documents
Upload any additional information	*View File*
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	*View File*

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Student's attainment of CO, PO and PSO are assessed by customized evaluation pattern to suit the course and its CO's. The Evaluation includes: Seminar, Short questions, objective questions, home assignments, tutorials, and research projects by an individual student or a group of students. The college follows the evaluation pattern prescribed by the SPPU, Pune. It includes oral exam, term-end exam, semester exam, practical examinations conducted at the end of course. These examinations and results also measure the attainment of CO, PO and PSO. The institution duly evaluates attainment of CO, PO and PSO. Our college also has a Grievance Redressal Mechanism, where student' grievances are resolved with transparently. Publication of Merit list and Result is a regular practice of our institution through which attainment of program outcomes are measured and checked. The slow and advanced learners are identified and steps are taken for improvement accordingly. The IQAC Cell of the college publishes and overall academic report, which is displayed on the college website as a part of the mechanism of communication, which states the level of attainment of program outcomes among many others. The college also has a Counselling Cell, which helps in resolving students' academic problems in order to attain program outcomes. For meritorious students, there is award system through which students are encouraged to excellent in academics.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

727

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

07

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute always strives to create an ecosystem that promotes the staff and students to organize activities for creation and transfer of knowledge with the following objectives-

To encourage the teachers to undertake research in novel and demanding areas.

To create awareness among graduate and post graduates to do research through mentoring and networking. To motivate students to participate and collaborate in programs for knowledge exchange.

In order to fulfil theseobjective for knowledge creation, the

college supports research activities and skill- based projects by providing resources, technologies and infrastructure required in specific projects.

College has signed Memorandum of Understanding with other universities, colleges and NGOs. Under the MoUs the faculty and students exchange programme is undertaken for transfer of knowledge. It also informs and encourages faculty to publish their research in national and international reputed journals. Students under the supervision of faculties are engaged in various projects related to their subjects; projects such as identifying diversity of plant, QR coding of the plants from selected villages and college campus, exploring the medicinal plants, methods of rain water harvesting, vermi-composting, study of local issues related with society, among many other.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

26

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

07

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

37

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students

to social issues, for their holistic development, and impact thereof during the year

In accordance with the mission and core values We attempt to engage them in extracurricular and extension activities in the neighborhood community. To address this we engage the students in activities conducted through NSS, NCC and SDO .

Equity and women empowerment -Our Women's Cell has conducted many activities to infuse an atmosphere of gender equity and women empowerment college conducted the program of Nirbhya Kaynay abhiyan and International womens day, Savitri Mahostva , Constitution Day etc .

Swachh Bharat Abhiyan- In collaboration with municipal council of Indapur Nagarparishd , undertakes cleanliness efforts regularly.

Awareness about Health and Hygiene-As the city, Indapur is located on the way towards Pandharpur, during the Ahasdiwari many pilgrims undertake pilgrimage towards Pandharpur and take a halt at the college campus. . SDO unit of the college start cleanliness activities during the period of Ashadiwari . During the pandemic college organized the number of online webinars for the students and society to create awareness about COVID -19.

Duty towards society- In order to make the students responsible citizens, The college was undertaken the program of Yuwa Swasthya Mission , World Disabled day, Wetland Day, World environment Day, "Voter's Awareness Campaign, blood donation camp " etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

300

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

300

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

```
   1. Classrooms:

The institution has six buildings with 40 classrooms and 02
seminar halls out of that 22 lecture rooms LCD projectors and
ICT facilities like Mi boards, CCTV, LED, fans etc.College has
16 laboratories with central research facility and
Instrumentation center.

   1. Sports & Library Facility:

The college has playground (4757.89 sq. mts.) with 400 meter
eight-lane athletic track, multipurpose Indoor Sports Complex
(864 sq. mts.).

The college has an independent Central Library and Reading
Hall, Librarian cabin, internet facility, Stack room, toilet
blocks, issuing counter and OPAC facility.

   1. Recreation Facility:

The college has Shahir Amar Shaikh Recreation Hall (Area 327
sq. mts.) with musical instruments. College also provides
canteen facility (145 sq.mts.).

   1. Other facility :

The institution has Competitive Examination Center, NSS Unit,
NCC Unit, Student Grahak Bhandar, Student Welfare Centre,
Credit Society Office, Ladies Hostel and Hybrid Wind- Solar
Power Station, administrative office, Principal Office,
Examination Office. Parking facility, Fourteen sanitary blocks
for faculty, four sanitary blocks for male and girl students
each, water coolers and filters, Botanical garden, Geo-garden,
Cactus garden, Rock garden
```

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport Complex:

We run 'Kar Ke To Dekho' (https://www.youtube.com/watch?v=d76exwncGWE) activity to inculcate the sport culture amongst the students. We organize Sport Week Festival and Indapur Premier League (IPL) cricket tournaments for increasing maximum participation of students in sports. Our students are participating in university, state and national level sport tournaments. Our college organizes district, state and zonal level sport competitions.

Cultural Activities:

The college has a huge Sport Complex having a big stage and changing rooms useful for various cultural activities. The upper hall of the sport complex is used for the cultural activities. For girl students in particular our cultural committee organized a programme called "Jara Nach Ke Dikha". The programmes like one act play, pathnatya (Street play), various rallies, dance competitions, elocution competition, Indradhanushya cultural competition, auditions are organized whenever it is necessary. For organizing such cultural programmes some important music and sound system is required.

The college has Shahir Amar Shaikh Recreation Hall which accommodates 800 participants. Student seminar and the activities of student Council are organized in this hall.

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1395525

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is using software for library administration work. For library admin work software called "VRIDDHI 2.0" is using since last 5 years.

Library Software : " VRIDDHI" Software Version : 2.0

Nature of Automation: Partially

Facilities:

1) Circulation facility to maintain issue- return record.

2) Generate Attendance register

3) Provide OPAC facility - Provide facility to search book details available in library according to Author, Publisher of the book etc.

4) Generate Accession register - Get details of book data. Can generate purchase report of monthly / yearly details as per author wise / subject wise / department wise for purchase materials

5) I-card Facility - generate I- Card of Students & Faculty at our library place with this software.

6) Bar Code Facility - With this we can generate barcode of books & I – Card. So use barcode reader to issue- return books. It saves the time of user.

7) Material Issue register - We can get issue history of books. So we can decide the usefulness of book.

8) Members Due register - Generate letter for due books to any library members. With this we remind certain member to return the book.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

168169

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The use of ICT is valuable tool in enhancing and experiencing learning experience with the help of resources. The college has made investment on ICT in order to impart IT knowledge of our students.

ICT facilities:-

We started to provide IT facilities from 1990. After that gradually college has updated this technology whenever it was required. The college maintains multiple computer labs in the campus. We have 10 broadband BSNL connections with 5 Wi-Fi points along with 512 kbps speed. We have well-furnished one virtual classroom in college campus for our students.

Wi – fi Campus:

Seminar hall, conference room and common areas in the campus are facilitated with Wi-fi. It enables our students to make its easy access by all respects. Through 802.11 based wire – less access point, we authorize legal users via centralize managed server room.

1.Computer laboratory

- 05

2.Internet broadband connections

- 10

3.Virtual classroom

- 01

4.ICT based classroom

- 22 (LCD+PC)

5.Wi-Fi areas in campus

- 05 points

6.Mi-board

- 02

7.Computerized central library

8.E-library

Centralized computer Library –

College has computerized central library using VRIDDHI software. College website provides library portal on which various link are shred for students to know about academic work.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

150

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File]()
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4214509

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining and utilizing physical, academic and sports facilities.

1. **A general meeting is held at the beginning of the year in which a list is made considering the problems and demands of each department. The Maintenance of Laborites takes care of their in-charge. Annual maintenance committee (AMC) are made for admin work (Admission process), computer maintenance, electricity maintenance etc. are given outsource agency. The problems of various departments are solved through that agency.**

1. **The rules and regulations for students are made and displayed on college websites, notice boards etc. for regulating the discipline of college.**

1. **For use and maintains of the laboratory equipment's, computer labs, sports and library resources students have to follow college rules otherwise they have to pay breakage / fines.**

1. **In case of violation of any of the above cited rules, the principal is empowered to fine, suspend or even expel a student from the college.**

1. **No association or organization shall be formed, no meeting shall be held, no person will be invited to address the students in the college without the prior**

written permission of the principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1978

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

543

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

543

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student   **A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college selects students' Council as per the rules of the students Development Council of Savitribai Phule Pune University Pune. Student nominees are also appointed on the statutory committees like IQAC, Anti-rangging Cell, Equal opportunity Cell and other extra curricular and co-curricular committees. Some of the activities like NSS activities, Study Tours, College cultural activities, research exhibition, Savitri Mahotsav, Nirbhay Kanya Abhiyan, Marathi bhasha Gaurav Din, sports week and departmental academic festivals etc. almost completely manage by the students with facilitation by the respective teacher incharge. Students are directly involved in the decision making and Organisation of these activities giving them and opportunity for team building, event Management and interdisciplinary interaction. The purpose of the student Council is to give students an opportunity to develop leadership by organising and carrying out various curricular co-curricular, extra curricular activities in the college. They help share student ideas, interest and concerns with the college-wide community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

160

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the college is under Process. The College has Alumni Association which works with Objectives:

- To share their experiences and expertise with the present students.
- They engage with the present students through Lectures and events.
- It has active Connectivity with the College.
- The College conducts the alumni meets to make one to one interaction with present students and staff and among themselves.
- To give the Channel for their feedbacks.
- The College as a whole conduct alumnus meet of all faculties together.

During the last five years, alumni contributed to the academic and non-academic enrichment of the institute through following programs.

1. Delivering and organizing Lectures and Lecture series.
2. Sponsored PC, LCD, Wall Clock, Printer, Furniture Etc.
3. As a resource of academic and career guidance
4. Sponsored T-Shirt for Trip,
5. Organizing workshops for the present students.

6. Interactions with present students.
7. Sponsored Books
8. Provided Meals, Plants for Plantation

Lecture by Alumni

1. Mr. Amol Shah – Tax Consultant
2. Mr. Jugal Doshi – ACA
3. Mr. Mayur Gujar – Consultant
4. Mr. Vikas Waghe - ACA
5. Mr. Prashant Bhise – ACA
6. Mr. Ganesh Bhong – Businessman, Industrialist
7. Mr. Sunil Narute – ACA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

'Vidya Param Daivatam'

Our College is guided by vision statement 'Vidya Param Daivatam'. The college vision refers to the knowledge. Knowledge has a divine quality and power. College believes that knowledge is the most powerful. College also believes that 'Vidya' has a great power to eradicate all barriers in the way of the development. The institution at the same time has a vision of development by considering the expected challenges in the future. The vision is to impart skill oriented education to

our students to make them perfect by all respect. College has decided to transform them into nation building character.

The vision statement articulates on following important areas.

- Promote education amongst the deprived underprivileged sections of the society.
- To develop Human Resources that are based on values for a positive contribution to society.
- To establish our College as a centre of excellence in higher education.

Mission

1. Our main goal is to serve the rural population and project every rural youth as the most competent individual with upto date knowledge.
2. Our teachers are determined to develop moral, ethical, social and aesthetic values amongst the students.
3. Our dream is to uplift the rural youth in all respects.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration is decentralized through head of the departments, faculty members, and staff for curricular and co-curricular activities.

Administrative activities are through office superintendent and other staff.

Under the supervision of Principal, Heads and committee members prepare plans for organizing curricular, co- curricular and extracurricular activities. These plans are approved from concerned authorities and implemented accordingly.

Case study:

Library Committee:

Every year, regular meetings of library committee are held. In the meeting, library committee decides the budget for purchase of books, journals and allied items for each program. List of books to be purchased and journals to be subscribed are sought from the head of the departments. Each head of the department after discussion with faculty, prepares the list of books and journals to be purchased. Quotations are taken by the librarian from different dealers and comparative charts are made by the librarian and chairman of Library committee. The comparative chart and the proposal for purchase is submitted to the principal. The principal forwards these to management for approval. After approval from the management, the purchase or subscription is done by the librarian.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the beginning of the academic year,it is planned to make the loss due to COVID times. The IQAC through Online Zoom meetings with the stakeholders made a perspective plan for 2021-22 in June 2021 for the development of administrative, infrastructural and academic facilities. Approval was taken from CDC and ITSPM's management. The purpose of the plan isto work properly in critical COVID times. This lockdown was for first half of 2021-22.

Aspects included in the perspective plan for period 2021-22 is as below.

- Effective and extensive use of ICT in teaching and learning System.
- Entrepreneurship oriented higher education to rural students:-

We plan to organize Entrepreneurship programs in commerce faculty to inculcate the research attitude and entrepreneurship skills among the students through various activities. Various departments will organize lecture series of eminent businessmen to guide our students on business skills.

- **Research Orientation:-**

The college has Central Research Lab. We are planning to increase the research activities through increase in number of Staff Ph. D's. &research projects for the UG /PG students.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by ITSPM and permanently affiliated to Savitribai Phule Pune University, Pune.

Administrative Setup:

- **The organizational structure consists of the Parent body ITSPM with governing body, governing council and coordination committee governed by the President, Members.**
- **At college level, the College Development Committee (CDC) is an apex body and acts a link between the Management and the College comprising of Office Bearers of the Management, the Principal, teacher representatives, non-teaching staff representatives and students' representative.**
- **The Principal is assisted by 3 Vice Principal's followed by the Heads of various departments and faculty members.**

Academic administration:

At department level, the organization includes Head of department, faculty members and non-teaching staff.

Library includes Librarian, Assistant Librarian, Library clerks and attendants.

College Committees:

Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of chairman and members. The IQAC plays an important role for monitoring the internal quality of the institution.

Promotional policies:

All the promotions of teachers are as per the career advancement scheme (CAS) by UGC regulations. The promotion of non-teaching staff are as per the Government of Maharashtra norms.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File]()

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File]()
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are a number of welfare measures taken by the Institution for the benefit of teaching and non-teaching staff viz.

1. Staff insurance / Mediclaim of Coverage up to Rs. 8 Lakh

2. College organizes free medical check-up with the help of NGO's for all the staff members with Physical Education department.

3. All the teaching and non-teaching staff are covered under group insurance.

4. Uniforms are provided to non-teaching staff.

5. Female staff members are granted Maternity leave as per the government norms.

6. In case of financial need, all the staff members contribute voluntarily.

7. General Provident Fund (GPF) for grantable staff :General Provident Fund scheme is in practice for teaching and non-teaching staff members.

8. Defined contribution pension scheme (DCPS) is applicable to grantable staff who have joined the service after 01/11/ 2005.

9. Medical claim facilitated through Joint Director of Higher Education to Government of Maharashtra

10. College has employee Credit Cooperative society, provides loan with minimum interest to teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Based Appraisal System: (PBAS) For Teaching Staff

The Institution follows Performance Appraisal System laid down by the UGC and implemented by Savitribai Phule Pune University in the form of Performance Based Appraisal System (PBAS), the Minimum Standards and Eligibility Criteria for Selection and Promotion, Selection Procedure as well as API Score Requirements for the Different cadres.

Confidential Reports of Teaching and Non-Teaching Staff is prepared by the Principal every year. A formal and effective Performance Appraisal System of the College is in place. Through these appraisals, the college encourages and ensures professional growth and development.

Confidential Report:For Teaching Staff

The management collects confidential report as well as teachers' information regarding 1.Teaching-Learning and evaluation

2. Curricular and extra-curricular activities

3.Research component - Comments from HOD and Principal at end of every academic year.

Non-teaching staff promotion

On the basis of roaster verification, the list of candidates who are due for promotion are promoted on the basis of seniority, roaster points, educational qualification etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. Mechanism for internal Audit and External Audit is as follows.

Internal Audit: Internal audit is a continuous process which is conducted. The audit takes place at two levels viz. receipt and payment. The receipts of the fees collected from the students are checked.

At payment level, the account of the purchase bills is entered in VRIDDHI system, vouchers are created. The payment vouchers are signed by the Accountant, office superintendent and finally the Principal.

External Audit: The external audit takes place annually after the completion of every financial year. TheChartered Accountant, who works as an auditor is appointed by the parent institution ITSPM. The program goes on for 15 days during the month of May.The nature of the payment is categorized intoRevenue Expenditure&Capital Expenditure

This is also checked by the auditor.

Statutory external audit and assessment of Income-Expenditure and Receipt-Payment is also done by theAuditor General of the Government of Maharashtra periodically after every five years.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is permanently affiliated to Savitribai Phule Pune University, Pune and follows the rules and regulations of Government of Maharashtra. The college mobilizes funds for its regular activities and development from different agencies. The fund is optimally used by the college.

Sources of funds:

- **Salary grants from Government of Maharashtra.**
- **Financial assistance is received from UGC for B.Voc. Courses.**
- **Research Project grants from UGC and Board of Development, SPPU.**
- **The Parent Institute ITSPM also contributes major capital for construction purposes.**

In the academic year 2020-21, some of the grants for schemes like seminars, workshops, sports development, Earn and Learn scheme were not received from University.

Utilization:-

ITSPM,the governing institute of the college has well formulated strategies for financial and infrastructural policy of the colleges governed by it. The management of ITSPM ensures effective and efficient use of financial resources by its colleges and set up a proper auditing mechanism.

Number of workshops and seminars were organized in online mode. Guest lectures, were organized for students in online mode. Use of technology in teaching- learning process has been increased.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Affiliating university started CBCS method from academic year 2019-20 and revised curriculum. Academic calendar at college level and department level are prepared.

During the last academic year the teaching-learning activities have faced lot off difficulties due to COVID lockdown. To make online teaching-learning and evaluation student friendly and effective, the college had adopted following strategies:

- **As university conducted examinations in online mode practice examinations were taken by faculty for students.**
- **Online teaching-learning activity was continuously monitoredand wherever necessary guidance was given to faculty members through online meetings.**
- **Teachers have prepared PPT's for online lectures, recorded videos, recorded practicals in online mode.**
- **LMS facility was provided to all teachers to take online lectures .**
- **WhatsApp group of each class has been formed with mentor-teacher as admin of the group. Communications regarding online lecture time table, link to lectures, information about examination was made through these groups.**
- **Online lectures, oral sessions, online practical**

examinations conducted using Google meet.
- Continuous internal evaluation was also conducted in online mode. For this purpose, google forms were used.

Training sessions were arranged for teachers on use of ICT for online teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

One of the main functions of the IQAC is to review the teaching learning process, structures &

methodologies of operations and learning outcomes at periodic intervals.

To achieve learning outcomes, the IQAC periodically reviews teaching learning process and suggests gradual and regular expansion, upgradation and addition of the requisite material, equipment, infrastructure etc.

Programme Outcomes and Programme specific outcomes of each programme are designed and communicated to stakeholders. The strategies for attainment of CO, PO and PSO are prepared and communicated to teachers for implementation.

This process is prominently evident through following examples :

1) Implementation of outcome based education and attainment of learning outcomes .

To enhance teaching learning process and to keep a tab on the learning outcomes , IQAC has implemented outcome based education.

2) Gradual increase in the use of new technology for teaching learning enhancement.

On the basis of feedback received from the faculty and students,it was envisaged that there was need to introduce the usage of new technology for teaching learning process. Taking this into account , IQAC has taken efforts to improve Internet and WI-FI facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute has been pro-active in Gender Equity and Sensitization by various programmes. The college having nearly 50 % girl students. The proportion of women in the teaching

faculty nearly 50 %. The college has separate ladies common room, ladies staff room.

1. Safety and Security-

Institution has 'Nirbhaya' committee. This committee organize various lectures of Police officers, lawyers to create awareness among girls students towards laws. Self Defense training programmes for the girl's students were organized. For the safety of Girls students even the department of police had taken an initiative and formed the special 'Damini patahak' i.e. special lady police were appointed in this squad they regularly visits at college.

CCTV Surveillance: The college campus is under CCTV surveillance. The cameras are fixed at various locations. The complete college area is covered. The footages are monitored in the administrative section of the office.

Security Staff: The security guards are appointed for safety and security. This ensures the safety of the students specially girls and staff. There is a Complaint box is installed in girl's rest room in the college.

2. Counseling:

The Personal Counseling Cell: The Counseling Cell of the college addresses psychological, emotional and family issues and study stress etc. The cell works under the guidance of the Head, Department of Psychology.

Staff and Teacher: Teachers provide career and personal counseling to perform students better in their career as well as academics.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	`C. Any 2 of the above`

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

`Solid Waste Management:`

`For the collection of waste, floor wise separate bins are kept. Garbage is segregated into wet and dry bins and disposed to Corporation. Canteen and Hostel wet garbage is disposed in vermin culture plant. Washable plates are used in canteens. The waste paper is given to the authorized vendor in the town for reuse and pulping. The waste material and scrap is given to authorized vendor for its recycling.`

`Liquid Waste Management: By using standard methods liquid waste is disposed safely. The College has the internal drainage system which is connected to the municipality drainage system. Waste usable water is circulated in the gardens for irrigation purpose. Dead chemical destroyed properly.`

`E- Waste management:`

`The college has taken steps for proper disposal of all kinds of electronic waste, such as batteries, cells, obsolete electronic devices, computers, monitors and printers, UPS etc. It is disposed by the approved vendors of the corporation after its collection. E-waste, including desktop computers and accessories, compact fluorescent lights and printer cartridges, is collected through separate waste streams and disposed to authorized recyclers`

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	*View File*
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	*View File*

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	*View File*
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college always organise national festivals and birth and death anniversaries of the great Indian personalities throughout the year. As a part of regular activities of NSS, NCC, Student welfare programme the college celebrates these days very ceremoniously. It gives message of National integration, sovereignty, unity, love, patriotism etc.to inculcate among the youth of Higher education. Various occasion special lectures were organise to address students such as 'Karmayogi Vyakhanmala' on the behalf of memory of Late Shankarrao Bajirao Patil, Birth anniversaries of Dr, Babasaheb Ambedkar, Shivaji Maharaj Jayanti, Maa Jijau Jayanti, APJ Abdul kalam Jayanti, Mahatma Gandh Jayanti, Swami Vivekanand Jayanti as a Youth day, Dr. Radhakrishnan Jayanti as a Teachers day, Savitribai Phule Jayanti, Mahatma Phule Jayanti,etc.

The college regularly organizes the programme of birth anniversary and death anniversary of the great leaders and national personalities for developing the values among the students. It gives them an exposure of the experience to organize and perform. They got an opportunity to listen the speeches on the occasion of the renounced speakers, orators etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute ensures the students' participation in all the activities. The college has been taking efforts to create awareness of their rights and duties on Sanvidhan Din, celebration of Independence and Republic Day. The NSS and the NCC Units of the college undertake many activities to shape the students as responsible citizen of tomorrow's India. The college celebrates the National Unity Day on Sardar Vallabhbhai Patel's Birth Anniversary, Celebration of Constitution Day on

26th November. On 1st May college celebrate the Maharashtra Din Awareness program on National values, fundamental Rights and Fundamental Duties, Communal Harmony & Human values. In accordance with this mission statement HEI gives exposure to these girls' students to get an opportunity to participate in every activity of the curricular, extra-curricular and extension. Through the NSS, NCC, Earn and Learn scheme the girl students get a stage and Dias to develop their academic as well as professional, cultural, social consciousness, alertness, responsiveness. International Women Day is also celebrated in our college. Eminent resource person from police department, Lawyers guides the students on women safety issues, rights of women in these programs. Disaster Management Online lecture is organized. Nirbhay Kanya Abhiyan is organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day & Republic Day – are celebrated with great patriotic zeal. The flag hoisting

ceremony is followed by Principal's message emphasizing patriotism and national integrity.

International Yoga Day - A Yoga Orientation Program and a Mass Yoga performance is organized on the occasion involving students and the public. NCC, NSS and sports students and teaching and non- teaching staff is also involved in.

International Women's Day is organized every year to promote gender sensitization and gender

Equality. Eminent resource persons are invited for lectures.

Indian Constitution Day is celebrated to promote constitutional values among students. It is also tribute to Dr. B. R. Ambedkar.

Gandhi Jayanti is celebrated every year in the college on October 2nd by organizing in the campus.

Teacher's Day is also organized by students by honoring teachers with flowers, gifts and greetings in classrooms.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Learning Management System

1. Objectives of the Practice

1.To design and identify the training and learning gaps.

2.Convenient mode for teaching learning process.

3.Increased Technological Literacy

4.To provide students with the ability to use interactive features such as discussions, video conferencing and discussion forums.

1. The Context

It was a pandemic period. Offline college was shifted to online mode. Our college adopts the new mode of education. Our whole teaching learning process completed through online mode. Our college adopts Learning Management System i.e., LMS.

4. The Practice

A learning management system (LMS) is a software application for the automation, and delivery of educational courses. Students join this group through the link. Teachers can manage courses and modules, enrol students, or set up self-enrolment. Students can send feedback. Teacher can conduct online test or exam to assess the students. They can then report on key items such as completion rates, attendance data and success likelihood.

5. Evidence of Success

LMS can personalize the online and learning experience. It has also monitored the progress and the performance of the student. LMS can update eLearning modules and activities easily and efficiently. LMS have an ability to easily ensure online training materials are being distributed effectively. It proves very benefited in pandemic situation.

6. Problems Encountered and Resources Required

There is no major issue was encountered. But there are some issues relate to internet connection. Some students have problem relate to the smart phone, laptop and internet connection.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college has a mission statement. It has very much importance in the overall progress and development of the institution. The college always tries to function uniquely, innovatively, and distinctively from the other institutions. As far as our mission and vision is concerned, college always try to implement the distinctiveness in the work. One of the mission statements is 'Our aim is to bring the girls students of this area into the main stream of higher education'. This higher education institution was established back in the year 1972, and the main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. This college area in

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Completion of Ph.D. by faculties.
2. Planned to organize NSS Special winter camp.
3. Planned to organize online Lecture series.
4. Planned to organize sports competition.
5. Completion of ongoing research projects.
6. To organize Karmyogi Lecture Series, Sport Week.
7. To increase the participation and presentation of research papers in conferences, seminars etc. at international, national, state and university levels.
8. To organize guest lectures of eminent persons.
9. To celebrate different commemorative days.
10. Organize department wise study tours.
11. Planned to organize poster competition.
12. To start skill-based courses.
13. To start value added courses.